

CPC60212 Advanced Diploma of Building and Construction (Management)



Overview

If you are applying for a Queensland Building and Construction Commission (**QBCC**) **Builder – Open** licence or a **Site Supervisor – Open** licence, this course is for you!

You should check with your relevant State's licensing authority if they require this qualification for licensing purposes.

Course delivery is via online or Recognition of Prior Learning (RPL).

Course details

You will complete the nationally accredited and recognised *qualification* **CPC60212 Advanced Diploma of Building and Construction (Management)**.

There are ten (10) units of competency required to be completed for the full qualification. This meets the **technical** requirement only for a **QBCC Builder – Open licence** (further requirements need to be satisfied for the licence, check with QBCC for full list of requirements). Only four (4) units are required to be completed from the qualification for the **Site Supervisor – Open** licence. Check with your relevant State's licensing authority for what they require for licensing purposes.



Structure of course and assessments

Course structure

In order to complete the whole qualification and gain the CPC60212 Advanced Diploma of Building and Construction (Management) award, you will need to complete **four (4) core units** and **six (6) elective units**.

The required units for the qualification can be found at:

http://training.gov.au/TrainingComponentFiles/PC08/CPC60212_R2.pdf

We have only a select number of elective units on offer that you can choose from. These units are listed in the '**Units/Cost**' tab on the course web page.

You should check with your relevant State's licensing authority for specific unit requirements in order to meet licensing requirements.

Assessments

Assessments will be in the following form:

- **Computer marked:** a mix of computer marked questions will be used such as true/false, fill-in-the-blanks, multi-answer, click in order, click the image, etc. The computer will mark your answer immediately. If your answer is correct, you will proceed to the next question. If you get the answer wrong, you can attempt again, however you may get a different variation to the question. Full resources are provided for every question.
- **Trainer marked:** you will be required to complete assessments and upload for us to assess. These assessments include short answer responses to a question, obtain certain documents online and upload, complete a report, etc.
- **Video response:** you will be required to use your webcam to create a video where you answer questions. The video is created in our system.

The relevant assessment in each unit will outline any particular requirements to be able to complete the assessment. If you have any questions about an assessment, don't hesitate to contact us.

Full Fee | \$4900

Fees and payment of fees

The cost of the course will be dependent on the electives selected. Advanced Diploma level units are priced at \$500 per unit, Diploma level units are priced at \$400 per unit.

The relevant price per unit applies for either online or RPL delivery.

You can start and complete a unit/s before paying for it. Simply contact us and request us to open a unit/s for you.

You can pay whenever you like, at the start, in the middle or right at the end after you have completed all assessments.

Fees can be paid by direct deposit into our bank account, or by credit card in our online system. Please note, we **do not** charge any extra fees for payment by credit card.

This is the full fee price for the **whole course** if you follow our recommended training plan with the elective units we have selected.

You **do not** have to enrol in the whole course upfront, you can enrol on a unit by unit basis. Each unit is individually priced depending on whether it is an Advanced Diploma level unit or a Diploma level unit. See the '**Units/Costs**' tab on our course webpage for more information.

You will need to apply for enrolment into the course.

Anyone wishing to complete the course/unit, regardless of where you live and citizenship status, etc, can enrol.

Online

You can complete the course entirely online, in your own time. You can enrol, and complete the course, 24/7, 365 days of the year.

As soon as you complete all tasks for a unit, and we have received your unit fees, you will receive instant access to your Statement of Attainment via an email you will receive and/or through our online system. As soon as you have completed all required ten (10) units for the qualification, and we have received all fees, you will have instant access to the CPC60212 Advanced Diploma of Building and Construction (Management) qualification.

Even though you will be working on the course from home, in your own time, you still have access to trainer support.

To access help and support you can do one, or all, of the following:

1. You can submit an **online contact form** and we will get back to you ASAP.
2. Ring us on **1300 797 123**
3. Email us as:
info@pcdtraining.edu.au
4. Start a '**Chat**' from our website.

Requirements

You will need the following to complete the course online from home:

- Access to a computer, laptop or tablet that has a **webcam**.
- Access to the internet.
- An internet browser (we highly recommend to use Google Chrome, FireFox or Safari. We don't recommend Internet Explorer.)

You MAY need access to some text books or other resources, apart from what is listed above, such as the NCC, etc. These will be listed in the relevant unit.

Duration

It is extremely hard to give an indication as to how long it will take you to complete a single unit, as it is competency based, ie if you have some knowledge already in the areas and topics, you may be able to complete the course in half or less time than someone who does not.

We have had students complete within one to two weeks, while others have taken a year or more.

However there is no minimum or maximum time.

RPL

Recognition of Prior Learning (RPL) for this course is suited to those who have been a tradesperson, either supervising or building residential, medium-rise and multi-storey construction, for a number of years and have been employed on wages/contract by a licensed builder.

In order to apply for RPL for this course, you must complete a skills assessment. This assessment will be evaluated by a trainer and assessor who will meet with you for an interview and will advise on what units of competency you may be able to RPL. They will also advise on a training plan for gap training where you may not RPL a unit/s. The skills assessment document is found at the end of this brochure. Once completed, email it to us at admin@pcdtraining.edu.au and we will be in touch from there.

You can complete the course by RPL and normal enrolment at the same time by being able to 'swap' between both modes when you like.

Why choose PCD?

What makes PCD Training different to other providers? Some of the points below may help answer that question:

- You can start and complete your course before paying for it, you can pay right at the end if you want.
- You will receive a copy of your Statement of Attainment for a completed unit as soon as you complete it.
- You receive a copy of your certificate as soon as you complete, and pay for, your course. You do not have to wait 21 or more days like at other providers.
- Access to support outside normal hours of work that other providers work to.

How to enrol

Given the level of the qualification and the technical requirements, enrolling into the Advanced Diploma requires an application process.

The first step in this process is to complete and return to us the skills assessment document, which is found at the end of this brochure. Send your completed form to admin@pcdtraining.edu.au

Once we have received your skills assessment, we will review it and will contact you. We will advise:

- If you might be eligible for any RPL's
- If you are suited to enrol and complete the Advanced Diploma
- Because of your lack of experience and knowledge it may take you longer to complete than expected, but given your goals will allow enrolment into the course, or
- You are unsuited for the Advanced Diploma and we recommend to reconsider completing the course as it will not help achieve your goals.

Complete the skills assessment document and send to us and we will advise from there.

SKILLS ASSESSMENT – CPC60212 Advanced Diploma of Building and Construction (Management)

3	Do you perform the following tasks for Residential, Commercial or Industrial projects:	Never done task	ROLE for tasks (Indicate with a 'X')			RATE of activity (Indicate with a 'X')			
			a principal tasks	I oversee others	I assist another	a few times a year	1 or 2 times a month	1 or 2 times a week	mostly every day
•	Prepared a pre site construction report/dilapidation report								
•	Demolished a structure or part of a structure								
•	Obtained a soil report prior to construction								
•	Identified and planned the construction of retaining walls with industry professionals								
•	Temporary structural elements are identified and used								
•	Coordinated the building set out as per plans								
•	Footings are laid and assessed for compliance								
•	Damp courses, termite barriers are installed and checked								
•	Arranged inspections by engineer or certifier								
•	Supervise/Install bracing as per plans for a project								
•	Supervise/install termite barriers for a project								
•	Organised arranged materials resources for a project								
•	Materials are identified and selected for structural performance								
•	Modified plans to accommodate project changes and to allow for plumbing and other services								
•	Liaise with certifiers, engineers, other consultants in relation to the project								
•	Structural performance of columns are assessed								
•	Have the work supervised or installed verified and inspected by an engineer or certifier.								
•	Structural integrity of the building is analysed and planned								
•	Supervised or built to plans incorporating WHS requirements								
•	Used new/ emerging products on a project.								
•	Used checklists to confirm compliance of a project								
4	Have you:								Answer (Yes / No)
•	a General Safety Induction (Construction Industry) 'blue' or 'white' card or equivalent or other WHS qual.								
•	carried out/ prepared a WHS risk assessment, Safe Work Method Statements, Job Safety Analysis.								
•	prepared, or been involved in the preparation of an WHS management plan of any type in the workplace or on-site								
•	a WHS/OHS qualification at Certificate IV or higher level or WHSO trained								
•	conducted tool box meetings or site inductions								

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5	If you have ever, or do ever work on-site in any construction related capacity (eg. supervisor, carpenter, electrician, clerk of works), please specify your position and approximate dates (years only [eg. 1998 – 2004] if more than 12 months)					
	<ul style="list-style-type: none"> • Residential projects 					
	<ul style="list-style-type: none"> • Industrial (wide-span) projects 					
	<ul style="list-style-type: none"> • Commercial (multi-level) projects 					
6	Have you selected and stored materials for a project:	None	Less than 10	Around 10 – 20	At least 20 – 50	More than 50
	• Ordered concrete of varying specifications for a project.					
	• Implemented a number of ways to distribute concrete on a high rise project					
	• Maintained records for concrete placement, finishing					
	• Different vibration methods used and compared					
	• Curing methods of concrete					
	• Faults in concrete (cracks) identified, causes formed, repaired and documented In particular (concrete cancer)					
	• Methods of fire protection of concrete are identified					
	• Concrete used complies with sustainability policies, and new technologies					
	• Fire resistance of concrete is identified in accordance with the BCA.					
7	Do you:					Answer (Yes / No)
	• Promote Sustainable Building Practice to your clients					
	• Have you obtained a QBCC contractors/nominee/supervisors licence					
	• Conducted training to staff in relation to licensing requirements					
8	Have you arranged or implemented legal requirements in the construction industry:	Never	Almost never	A few times a year	A few times a month	At least weekly
	• Obtained legal advice in relation to contracts and other building issues					
	• Ensured legal documents are stored securely and managed					
	• An administration system for WHS, Work Cover, Environmental requirements, Taxation and insurance legislation and requirements					
	• Policy and procedures, codes of conduct, regarding industrial relations, fair trading					

SKILLS ASSESSMENT – CPC60212 Advanced Diploma of Building and Construction (Management)

9 Have you assessed faults (defects) in high rise projects	Never	Almost never	A few times a year	A few times a month	At least weekly
• Identified a construction fault					
• Liaised with team members and consultants regarding the fault					
• Referred to the BCA to rectify the fault					
• Evaluated plans, specifications regarding the fault					
• Identified and alternate solution as per the BCA to rectify the fault					
• Detailed sketches of the proposed alternate solution					
• Provided written reports regarding the fault					
• Alternate solution identified, and evaluated					
• The solution is implemented and monitored					

10 **Please add** any other information or comments you think might be relevant regarding your ability to perform any of the tasks above:

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11 **Please add** your goals, why do you want to do the course, what do you want to achieve, etc:

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I confirm that the information above is a true and accurate account of my experiences as specified in each of the questions.

Full Name: Mobile No:

Preferred Email: Daytime Phone No:

Residential Address:

Candidate's Signature: Date: / /