

BSBSMB401 Establish legal and risk management requirements of small business for Victorian Plumbers



Overview

If you are applying for a Victorian Building Authority (VBA) **plumbing work licence**, such as drainage, fire protection, gas-fitting, irrigation (non-agricultural), mechanical service, roofing (stormwater), sanitary, water supply or one of the six (6) specialised classes, you will need to complete some units of competency. BSBSMB401 Establish legal and risk management requirements of small business is one of those units.

For more information on VBA's plumbing work licences, go to:

<http://www.vba.vic.gov.au/practitioners/plumbing-registration-and-licences>

Course details

You will complete the nationally accredited and recognised unit of competency, and be issued a Statement of Attainment for **BSBSMB401 Establish legal and risk management requirements of small business**.

This unit can be used towards a number of qualifications if you decide to do further study. Such qualifications include **CPC40912 Certificate IV in Plumbing and Services**, CPC40110 Certificate IV in Building and Construction (Building), CPC50210 Diploma of Building and Construction (Building), CPC50308 Diploma of Building and Construction (Management), BSB42615 Certificate IV in New Small Business, etc.



Fees and payment of fees

There is just the one full fee price for the course of \$300.

Unfortunately there is no funding available.

You can start and complete the course/unit before paying for it.

You will have immediate access to all content and assessments without having to pay upfront.

You can pay whenever you like, at the start, in the middle or right at the end after you have completed all assessments.

Fees can be paid by direct deposit into our bank account, or by credit card in our online system. Please note, we **do not** charge any extra fees for payment by credit card.

Full Fee | \$300

This is the full, non-subsidised, price of the course.

There are no eligibility or entry restrictions.

Anyone wishing to complete the course, regardless of where you live and citizenship status, etc, can enrol.

Online

You can enrol, and complete the course, 24/7, 365 days of the year.

As soon as you complete all tasks, and we have received your course fees, you will receive instant access to your Statement of Attainment via an email you will receive and/or through our online system.

Even though you will be working on the course from home, in your own time, you still have access to trainer support.

To access help and support you can do one, or all, of the following:

1. You can submit an **online contact form** from the question you are working on, and we will get back to you ASAP.
2. Ring us on **1300 797 123**
3. Email us as: **info@pcdtraining.edu.au**
4. Start a 'Chat' from our website.

Requirements

You will need the following to complete the course online from home:

- Access to a computer, laptop or tablet that has a webcam.
- Access to the internet.
- An internet browser (we highly recommend to use Google Chrome, FireFox or Safari. We don't recommend Internet Explorer.)

You WILL NOT need to purchase any software, text books or other resources apart from what is listed above.

Duration

It is extremely hard to give an indication as to how long it will take you to complete the course, as it is competency based, ie if you have some knowledge already in the areas and topics, you may be able to complete the course in half or less time than someone who does not.

We have had students complete within one day, while others have taken a year or more.

However there is no minimum or maximum time.

Course structure

The following topics are covered by the course:

- Business structures
- Regulatory requirements
- Compliance
- Legal responsibilities
- Taxation principles and requirements
- Legal and business documents
- Protecting your legal rights
- Correcting non-compliance
- Seeking legal advice
- Protection of business interests
- Contracts
- Leasing and owning property
- Risk

Assessments

Assessments will be in the following form:

- **Computer marked:** a mix of computer marked questions will be used such as true/false, fill-in-the-blanks, multi-answer, click in order, click the image, etc. The computer will mark your answer immediately. If your answer is correct, you will proceed to the next question. If you get the answer wrong, you can attempt again, however you may get a different variation to the question. Full resources are provided for every question.
- **Trainer marked:** you will be required to complete assessments and upload for us to assess. These assessments include short answer responses to a question, obtain certain documents online and upload, screen shot certain web pages for creating business administration tools, completing online forms such as a BAS, quote, contract and invoice.
- **Video response:** you will be required to use your webcam to create a video where you answer questions. The video is created in our system.

You will not be required to purchase any items to complete the assessments. Everything can be obtained online free of charge.

Structure of unit and assessments

RPL

If you wish to apply for Recognition of Prior Learning (RPL), please contact us at **admin@pcdtraining.edu.au**

For an RPL application you will be required to complete the following:

1. Provide evidence, such as photos, videos and/or other documented evidence, and
2. Provide at least three (3) third party testimonials, and
3. Complete an on-site or online interview by PCD, and
4. Complete a quiz based on the unit, and
5. Provide a video response outlining your experience and why you have covered all aspects associated with the unit BSBSMB401.

All of the above will be used to cover all requirements of the unit BSBSMB401, eg performance criteria, critical aspects, required knowledge, etc. You can view the full requirements of the unit at:

https://training.gov.au/TrainingComponentFiles/BSB/BSBSMB401_R2.pdf

You should weigh up the time it would take to compile all of the required evidence above, and being able to satisfy **ALL** of the unit's requirements vs completing the assessments under a normal enrolment.

Why choose PCD Training?

What makes PCD Training different to other providers? Some of the points below may help answer that question:

- The unit of competency has been contextualised to Victorian requirements and legislation, you will complete a unit that is relevant to you and Victoria.
- You can enrol 24/7, 365 days a year online.
- You can start and complete your course before paying for it, you can pay right at the end if you want.
- You receive a copy of your certificate as soon as you complete, and pay for, your course. You do not have to wait 21 or more days like at other providers.
- You don't have to sit an exam.
- You don't have to drive to the city to attend a workshop.
- You can study when and where you like, you don't have to be locked in to attending classes on set dates and times.

How to enrol

Enrolling is easy and painless and can be done one of two ways:

1. Go to our website: **<http://pcdtraining.edu.au/vic-plumbers>** and click the 'Start Now' button.
2. Ring us on **1300 797 123**
3. Email us your full name, email address, mobile number and what version of the course to **admin@pcdtrainng.edu.au** and we will look after you from there.